



City of Santa Barbara

PLANNING DIVISION FEES

EXCERPT FROM RESOLUTION No. 10-044

****Please note that this handout is for informational purposes only. Planning Staff will make the final determination on all of the required planning fees related to the projects.****

****Fees shall be effective from July 1, 2010 to June 30, 2011**

****For site development, activity areas, or combination of structures and/or site changes, the fee per square footage is not limited to the building area, but may involve the site area, as determined by Planning Staff.**

APPEALS

Filing fee for each appeal of each decision by the below review bodies shall be as follows:

Appeals filed and paid at the City Clerk's Office at City Hall (735 Anacapa Street) are listed below:

1.	Architectural Board of Review	430.00
2.	Historic Landmarks Commission	430.00
3.	Planning Commission	430.00*
4.	Single Family Design Board	430.00

Appeals filed and paid at the Community Development Counter at 630 Garden Street are listed below:

5.	Sign Committee	220.00
6.	Staff Hearing Officer to Planning Commission	220.00*
7.	Application Completeness Determination	200.00
8.	Chief of Building and Safety and Fire Chief to the Building and Fire Code Board of Appeals	200.00

*No appeal fee charged for Coastal Development Permits

ANNEXATION

o	Less than one (1) acre without additional development potential	4,000.00
o	Less than one (1) acre with development potential	5,400.00
o	One (1) acre and over	10,750.00

(Separate fees are required for rezoning, General Plan, Local Coastal Plan, and Specific Plan Amendments)

ARCHITECTURAL BOARD OF REVIEW, HISTORIC LANDMARKS COMMISSION, AND SINGLE FAMILY DESIGN BOARD

o	Administrative Staff Review	
	Level One	65.00
	Level Two	130.00

o Consent Review:

Minor/miscellaneous changes and review after final changes (Re-roofs, window/door changes, small one-story detached accessory structures, garages, carports, fencing, walls, building color changes or roof equipment)	150.00
Other Items (This includes but is not limited to projects that require noticing. Fees for preparation of mailed lists are also required)	250.00

Fee for projects involving alterations and additions are calculated by determining the alteration fee and addition fee based on square footage totals and applying the higher fee.

Larger projects involving multiple buildings or phased improvements may require separate fees for review of each building.

o Full Board Review:

Single Family Residential:

	<u>Additions</u>	<u>New</u>
Less than 1,001 Sq. Ft.	440.00	585.00
1,001-2,500 Sq. Ft.	560.00	725.00
2,501-3,500 Sq. Ft.	640.00	920.00
3,501-4,000 Sq. Ft.	820.00	1,160.00
Over 4,000 Sq. Ft	950.00	1,295.00

Over 4,000 Sq. Ft. Built-Green	Add 145.00
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Over 85% of the maximum <u>required</u> FAR (Fee does not apply to FAR guideline projects.)	Add 200.00
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Minor Alterations	290.00
Major Alterations	500.00

Multi-Family Residential:

	<u>Alterations</u>	<u>Additions</u>	<u>New</u>
2-4 Units	270.00	530.00	1,275.00
5-10 Units	360.00	705.00	1,690.00
11-20 Units	595.00	1,190.00	2,860.00
21-30 Units	870.00	1,745.00	3,485.00
31-50 Units	1,390.00	2,615.00	4,355.00
51-80 Units	1,745.00	3,485.00	5,225.00
81+ Units	1,980.00	3,630.00	5,500.00

Non-Residential:

	<u>Alterations</u>	<u>Additions</u>	<u>New</u>
Less than 1,000 Sq. Ft.	560.00	700.00	835.00
1,001-2,500 Sq. Ft.	925.00	1,045.00	1,135.00
2,501-3,500 Sq. Ft.	1,295.00	1,530.00	2,165.00
3,501-10,000 Sq. Ft.	1,605.00	2,150.00	3,355.00
10,001-20,000 Sq. Ft.	2,615.00	3,135.00	4,355.00
20,001-50,000 Sq. Ft.	3,485.00	4,355.00	5,225.00
50,001-100,000 Sq. Ft.	4,355.00	5,225.00	6,970.00
Over 100,000 Sq. Ft. +	5,400.00	6,500.00	7,500.00

Planning Fees – Excerpt from Resolution No. 10-044

o	Tenant Improvement (TI) Storefronts (<i>Alterations Only on Consent or Full Board</i>):		
	Minor TI (<i>Alterations</i>) to Front Façade Elevation Only		550.00
	Major TI (<i>Alterations</i>) to Multiple Elevations		1,275.00
o	Concept Review Hearing (<i>Includes only <u>one</u> Design Review hearing. Payment of this fee shall be credited towards the standard Design Review fee for Full Board review.</i>)		450.00/mtg
o	Supplemental Review Fee (<i>This does not include items heard on Consent</i>):		
	Eighth and subsequent full board review meeting for projects which involve more than 20 units and/or 3,500 sq. ft. of non-residential development		220.00/mtg <i>(unless otherwise determined by Staff)</i>
	Fifth and subsequent full board review meeting for all other projects		220.00/mtg <i>(unless otherwise determined by Staff)</i>
o	Postponement/Rescheduling fee (<i>Full Board</i>)		150.00
o	Temporary uses and minor alterations (<i>i.e. Umbrellas, outdoor furniture, lighting, building colors and equipment</i>)		140.00
o	Development Plan Approval - Non-DART (<i>per Measure E – SBMC §28.87.300</i>)		1,120.00
o	Antennae / Wireless Facilities		910.00
o	Site work, retaining walls, tree removals, and landscaping alterations:		
	Consent Calendar		140.00
	Full Board		410.00
o	“As Built” Changes (<i>Unpermitted work/use</i>)		Twice the current fee
o	“As Built” Demolition or Alterations to Designated or Listed Historic Structures (<i>Unpermitted work/use</i>)		Triple the current fee
o	Surface Parking Lots:	<u>Alterations</u>	<u>New</u>
	1-20 Spaces	350.00	1,010.00
	21+ Spaces	665.00	1,205.00
o	Vegetation Removal or Grading (only) Permits		540.00
o	Time Extension		220.00
o	Revised Project (i.e., projects requiring new Zoning Plan Check)		½ of current fee

COASTAL PLAN REVIEW

o	Coastal Exclusions and Exemptions	320.00
o	Recommendation to the California Coastal Commission (CCC) (No Planning Commission or Staff Hearing Officer review required.)	320.00
o	Consent or Minor Coastal Development Permit (CDP) Items (Including projects in the Non-Appealable area that do not require other public hearings.)	1,775.00
o	Coastal Development Permits:	
	Residential:	
	1-4 Units	4,405.00
	5-10 Units	5,670.00
	Over 10 Units	6,135.00
	Non-residential:	
	0-1,000 Sq. Ft.	4,405.00
	1,001-3,000 Sq. Ft.	5,700.00
	Over 3,000 Sq. Ft.	8,780.00
o	LCP Amendments	16,205.00

**COMMUNITY PRIORITY ALLOCATION AND
ECONOMIC DEVELOPMENT PROJECT ALLOCATION**

o	Planning Commission (PC) and City Council (CC) Review (includes one PC Hearing and two CC Hearings)	2,230.00
o	Additional Hearings by either PC or CC	785.00

CONDITIONAL USE PERMIT

o	Minor and Amendments	3,540.00
o	Residential	4,720.00
o	Non-residential	9,440.00

CONVERSION PERMIT (Chapter 28.88*)

*(Commercial condominium conversion projects must pay a tentative subdivision map fee but not a Condominium Conversion Permit fee.)

o	Condominium Conversion (Residential Only)	7,500.00
o	Hotel/Motel Conversion	7,500.00

DEVELOPMENT AGREEMENTS

In accordance with Council Resolution No. 89-120 pertaining to the establishment of procedures for Development Agreements the following deposit and hour rates apply.

o	Deposit	5,545.00
o	Hourly Rates:	
	Planning Division	120.00
	City Attorney	200.00

DEVELOPMENT AND SITE PLAN REVIEW

(This applies to Planning Commission and Staff Hearing Officer only. Please refer to the Design Review section for Architectural Board of Review and Historic Landmarks Commission Development Plan Approval fees.)

o	Residential	6,160.00
o	Non-residential (per Measure E):	
	0-1,000 Sq. Ft.	6,160.00
	1,001-3,000 Sq. Ft.	6,995.00
	3,001-10,000 Sq. Ft.	8,985.00
	10,001-20,000 Sq. Ft.	13,925.00
	20,001-50,000 Sq. Ft.	17,910.00
	50,001-100,000 Sq. Ft.	21,880.00
	Over 100,000 Sq. Ft.	21,880 + \$30 for each 1,000 sq. ft. over 100,000 sq. ft.
o	Master Plan	2,315.00
o	Other Development Plans required in Specific Zones (<i>i.e. C-P, C-X, P-D, R-H</i>)	6,160.00

ENVIRONMENTAL ASSESSMENT

o	CEQA Exemption:	
	ABR/HLC/SFDB projects with only one study other than Historic Resources	220.00
	ABR/HLC/SFDB projects with more than one study	435.00
	MOD (Non-DART): No studies	220.00
	MOD (Non-DART): With studies	435.00
	DART: No studies	655.00
	DART: With studies	1,745.00
o	Historic Structures Report Reviews by HLC or staff, including revised or addendum reports	220.00
o	Initial Study Preparation:	
	Prepared by Staff	8,080.00

	Contract Management (<i>If Initial Study prepared by consultant</i>)	15% of contract amount
o	Negative Declaration (ND):	
	Prepared by Staff	900.00
	ND Contract Management (<i>If ND prepared by consultant</i>)	15% of contract amount
o	Staff Determination of Adequacy of Prior Environmental Document (<i>A \$2,000.00 deposit is required</i>)	120.00/hr
o	Staff Preparation of Addendum to EIR/ND (<i>An \$2,000.00 deposit is required</i>)	120.00/hr
o	Staff Preparation of Supplement to EIR/ND (<i>An \$8,000.00 deposit is required</i>)	120.00/hr
o	Environmental Impact Report (EIR) Fees for Staff time:	
	Focused EIR (<i>Prepared by Staff</i>) (<i>An \$8,000.00 deposit is required</i>)	120.00/hr
	Full EIR (<i>Prepared by Staff</i>) (<i>An \$8,000.00 deposit is required</i>)	120.00/hr
	EIR Contract Management (<i>If EIR prepared by consultant</i>)	15% of contract amount
o	Master Environmental Assessment (MEA) Report per parcel (<i>If requested by the public</i>)	25.00

GENERAL PLAN AMENDMENTS

o	General Plan Map Amendment	12,410.00
o	General Plan Text Amendment	22,205.00

MAILING LIST SERVICE

o	Preparation of one Map, Mailing List, Labels, and <u>one</u> On-Site Posting Sign	195.00
o	Each Additional On-Site Posting Sign (<i>if required, lost, or damaged</i>)	25.00

MIXED-USE PROJECTS

- o For New Buildings, calculate the fees for both residential and non-residential project elements and charge both fees.
- o For Additions/Alterations, calculate the fees for both residential and non-residential project elements and charge the greater fee.

MODIFICATIONS

o	Non-DART Process (<i>A non-refundable zoning/pre-application \$65.00 deposit is required</i>)	895.00
o	DART Process	2,015.00

- o Each additional modification request:
 - By Non-DART Process 475.00
 - By DART Process 1,020.00
- o “As-Built” Changes (*Unpermitted work/use*) Twice the current fee

OFF-SITE HAZARDOUS WASTE MANAGEMENT FACILITY

- o Notice of Intent 1,080.00
- o Local Assessment Committee
 - Initiation 3,100.00
 - Coordination of Committee based on estimate of staff hours 120.00/hr

PERFORMANCE STANDARD PERMITS (PSP)

- o Large Family Day Care / Community Care Facility 695.00
- o Medical Cannabis Dispensary Permit 120.00/hr
(A 10-hour deposit is required for full cost recovery)
- o Other PSPs 3,540.00

PLANNING COMMISSION

- o Planning Commission Hearing for Concept Review, Master Plan Review, or Initiation of an Annexation, General Plan Amendment, LCP Amendment, Specific Plan Amendment or Zone Change (*The hearing can be one or a combination of more than one of these*) 2,415.00
- o Each subsequent Planning Commission Hearing 1,210.00
- o Revised application for review by the Planning Commission ½ of the original filing fee(s) for each application.
(*Revised by the applicant after completion of legal notice. Projects with additional applications require full fees.*)
- o Release of covenant or amendments to conditions, and minor amendments to previously approved project. 2,740.00
- o Substantial Conformance:
 - If it is determined that the next level is necessary, the fee may be credited.
 - (*Levels of review are based on the Planning Commission Guidelines*):
 - Level one (*Memo to File*) 0.00
 - Level two (*Letter to Applicant*) 820.00
 - Level three (*Lunch Meeting*) 1,710.00
 - Level four (*Public Hearing*) 2,740.00
- o Third and subsequent DART Re-submittals ¼ of the highest fee paid for project
- o Re-notice Fee for Planning Commission continuance 400.00
- o Time Extension 200.00

PRE-APPLICATION REVIEW TEAM (PRT)

o	Subdivisions (<i>residential & non-residential</i>):	
	1-4 Units/lots	1,790.00
	5-10 Units/lots	2,250.00
	Over 10 Units/lots	2,440.00
o	Development Plan and other required applications:	
	0-1,000 Sq. Ft.	1,790.00
	1,001-3,000 Sq. Ft.	2,250.00
	3,001-10,000 Sq. Ft.	3,120.00
	Over 10,000 Sq. Ft.	3,450.00
o	Lot Line Adjustments	1,790.00
o	Non-required reviews by the PRT	1,790.00
o	Planner Consultation Meeting (<i>By appointment only; 90 minutes total including research and meeting</i>)	300.00

PROPERTY PROFILES

o	Property Profile (<i>3-hour minimum charge</i>)	120.00/hr
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SIGN REVIEW

Note: A Building Permit is to be obtained, and inspection fees are required to be paid after approval.

o	Conforming Review (Total sign area of all signs on one site):	
	≤ 30 sq. ft.	195.00
	Face or color changes on existing sign(s)	195.00
	Changes to existing sign program	195.00
	Review after Final (Minor miscellaneous changes and review)	85.00
o	Consent Review (Total sign area of all signs on one site):	
	≤ 15 Sq. Ft.	235.00
	15+ to ≤ 30 Sq. Ft.	290.00
	30+ to ≤ 60 Sq. Ft.	450.00
	Any application on Consent Review may be referred to the Full Board	
o	Full Board Review (Total sign area of all signs on one site):	
	61 to ≤ 90 Sq. Ft.	615.00
	> 90 Sq. Ft.	810.00
o	Exception (<i>One exception fee per application, in addition to the base fee, shall be charged.</i>)	475.00
o	Concept Review (<i>Any size sign</i>)	95.00
o	Harbor Signs	235.00

o	“As Built” Changes (<i>Unpermitted work/use</i>)	Twice the current fee
o	Sign Programs (<i>Individual signs have a separate review and fee.</i>)	
	Changes to existing sign program	195.00
	New sign program	300.00
o	Outdoor Vending Machine Review:	
	Machine panel signage and one to two machines	200.00
	Three to four machines	275.00
o	Vending Machine Exception Request	275.00
o	Vending Machine License Agreement	175.00
o	Postponement/Rescheduling Fee	75.00

SPECIFIC PLANS

o	Specific Plans	35,685.00
o	Specific Plan Amendment	12,505.00

STAFF HEARING OFFICER (SHO)

o	Substantial Conformance:	
	Level one (<i>Memo to File</i>)	0.00
	Level two (<i>Consultation with Staff Hearing Officer</i>)	440.00
o	Third and subsequent DART Re-submittals	¼ of the highest fee paid for project
o	Re-notice Fee for Staff Hearing Officer continuance	300.00
o	Revised Project (<i>Revised by the applicant after completion of legal notice. Projects with additional applications require full fees.</i>)	½ of the current fee
o	Amendments to Conditions of Approval	1,000.00
o	Time Extension of prior approvals	200.00

STAFF HOURLY RATE

o	Staff Hourly Rate	120.00/hr
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SUBDIVISION AND TENTATIVE MAP^{*#}

o	Residential or Non-Residential Subdivisions, or Residential Condominiums:	
	1-4 Lots/Units	7,365.00
	5-10 Lots/Units	9,460.00
	11-20 Lots/Units	14,980.00
	21-50 Lots/Units	23,970.00
	Over 50 Lots/Units	30,000.00

o Non-residential Condominiums (<i>Total Non-Residential Floor Area</i>):	
0-1,000 Sq. Ft.	3,685.00
1,001-3,000 Sq. Ft.	4,730.00
3,001-10,000 Sq. Ft.	9,635.00
Over 10,000 Sq. Ft.	9,635 + \$35 for each 1,000 sq. ft. over 10,000 sq. ft.
o Re-Process revised maps	½ of the current fee
o Lot Line Adjustments	7,365.00

**Each unit on a Condominium development shall be considered a "Lot" for the purpose of determining filing fee.*

#Commercial condominium conversion projects only require a tentative subdivision map fee, not a Condominium Conversion Permit fee.

TRANSFER OF EXISTING DEVELOPMENT RIGHTS

o Transfer of Existing Development Rights (<i>Includes all sites involved in the transfer proposal</i>)	4,015.00
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VARIANCE

o Variance	12,150.00
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ZONE CHANGE

o Zone Change	15,505.00
o Zoning Ordinance Amendments	14,130.00

ZONING INFORMATION REPORT (ZIR)

o Type	
Condominium	330.00
One Dwelling Unit (<i>except condos</i>)	465.00
Each Additional Dwelling Unit	60.00
o Expedited or "After the Fact" ZIR Fee (<i>When ZIR is required within a two-week time period, and escrow was commenced prior to the two-week period, or escrow is closed and ZIR was required and not obtained.</i>)	Twice the current fee
o One year extension fee (<i>Must apply prior to expiration date of current ZIR. A re-inspection is required prior to expiration date of the current ZIR.</i>)	½ of the current fee

- o Re-inspection Fee
(Required for a missed site inspection appointment (without prior notice) or inability to inspect entire property. This fee may be charged in-lieu of a time extension fee provided that the re-inspection finds no changes or new violations.) 185.00

ZONING LETTERS

- o Zoning letter (2-hour minimum charge) 120.00/hr

ZONING PLAN CHECK

(Non-refundable partial payment is required upon application submittal.)

- o Single Family Residential (Includes Demo/Rebuild):
 - Minor Alteration (No new floor area) 100.00
 - Small Addition (Less than 500 Sq. Ft.)/Major Alteration 165.00
 - Addition (500 – 1,000 Sq. Ft.) 330.00
 - Addition (Greater than 1,000 Sq. Ft.) 440.00
 - New Residence (0-2,000 Sq. Ft.) 440.00
 - New Residence (2,001 to 4,000 Sq. Ft.) 660.00
 - New Residence (Greater than 4,000 Sq. Ft.) 825.00
- o Multi-Family Residential (Includes Demo/Rebuild):
 - Minor Alteration (No new floor area) 165.00
 - Small Addition (Less than 500 Sq. Ft.)/Major Alteration 330.00
 - Addition (500 – 1,000 Sq. Ft.) 440.00
 - Addition (Greater than 1,000 Sq. Ft.) 550.00
 - New Residential Units (1-4 Units) 550.00 per unit
 - New Residential Units (Over 4 Units) 2,750.00 +
110.00 per unit
over 5 units
- o Non-Residential (Includes Demo/Rebuild):
 - Minor Alteration (No new floor area) 165.00
 - Addition/Alteration/New (Less than 500 Sq. Ft.) 330.00
 - Addition/Alteration/New (500 – 1,000 Sq. Ft.) 440.00
 - Addition/Alteration/New (1,001 – 3,000 Sq. Ft.) 550.00
 - Addition/Alteration/New (3,001 – 10,000 Sq. Ft.) 1,100.00
 - Addition/Alteration/New (Greater than 10,000 Sq. Ft.) 1,980.00
- o Agricultural Uses and Vegetation Removal 415.00
- o Land Development Team Recovery Fee
(A fee will also be charged to Development Application Review Team projects and projects that require a Performance Standard Permit when they apply for a Building Permit. The fee will be calculated by Planning Staff.) 30% of all
Planning Fees
- o Minor Administrative Design or Zoning Review 65.00
- o Miscellaneous 85.00

Planning Fees – Excerpt from Resolution No. 10-044

- o Plan Check for Public Works project (*1-hour minimum charge - Certificate of Compliance projects in creeks, cell towers in right of way, etc.*) 120.00/hr
- o Preliminary Plan Review ½ of plan check fee
- o Supplemental Review Fee ¼ of current fee
(*The Zoning Plan Check fee above covers two reviews by the Zoning Plans Examiner. A fee shall be charged for each review after the second review.*)

PHOTOCOPYING FEE

- o In conjunction with requests for **black & white** copies of up to 11” x 17” records, a per sheet fee to defray the direct costs of duplication will be charged \$0.20 per sheet
- o In conjunction with requests for **color** copies of up to 11” x 17” records, a per sheet fee to defray the direct costs of duplication will be charged \$1.00 per sheet

RESPONSE TO SUBPOENA

- o Costs as allowed per Evidence Code section 1563(b)

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Revised July 1, 2010